

PTL Meeting Minutes- Friday Sept 4th, 2015

Opening Devotion/Prayer – Angela opened the meeting at 8:20 with a lovely devotion around doing God’s will through our work.

Attendees – Cari Koster, Angela Morris, Brenda Drury, Leah Davis, Karen Boettcher, Patti Scales, Sara Hayes, Christine Tuck, Richelle Roybal, Ann Harms, Christina Dunleavy, Theresa Walker, Becky Kuhlman, Mary Wagner, Rachel Deutsch, Carolyn Davis-Rolhin, Amy Wallis, Julie Seacat, Kerry Hatzenbuehler

Upcoming Events/New Business

**Agenda, calendar, budget, and cards to sign were distributed.*

Back To School Bash Feedback – Big success! Food trucks sold out, Funky Monkey gave \$58 of proceeds back, kids enjoyed the water balloons, and adults enjoyed not working games and being able to socialize. More seating or the option to eat inside school commons next year would be nice. Will try to have grass cut prior to event next year.

Parent Survey Results – Only had 12 surveys completed. Those who responded and requested meeting time to be changed aren’t involved and indicated they still wouldn’t attend meeting if it were to be changed. Since there was so little response and a positive turnout to first meeting it was decided to keep meeting as is (first Friday of every month at 8:20am) and will continue to post and distribute minutes to keep everyone updated.

Open Bulletin Board – Theresa and Richelle volunteered to maintain a combined PTL and Booster club bulletin board showing pictures of recent activities and promote upcoming events.

September 11th Pastries with Parents (7:15-8am) – Karen B. providing the food for the event, Ashley H. coordinating. Assistance needed for setup, serving, and cleanup.

Movie Night on the Lawn (Sept 25th at 7pm) – Location on grounds TBD within the week. Church has license to show Disney or Dreamworks movies. A vote was taken on several options and movie chosen was “WALL-E”. Ann and Christine both have copies available to borrow. Booster club will be onsite with snacks available for purchase. It was also suggested to do another movie night and show a “classic” kids movie at another date.

October Teacher Conferences (Oct 22 & 23rd) – Since teachers are often booked in meetings all day it was suggested to have snacks available to them during conferences (\$50 previously budgeted). We learned they were provided lunch as well last year, so it was proposed to bring in lunch meat trays on Thursday for them as well. Leah motioned, Christina 2nd, all approved increasing the budget to \$100 cover the food for the teachers.

October 2nd PTL meeting Secretary Backup – PTL secretary due to have baby the end of September. She is looking for backup to take meeting notes for Oct 2nd meeting in case she is unavailable. Please contact Christina Dunleavy dunleavychristina@gmail.com if able to assist.

Veterans Day (Nov 10th) – Patti has 23 dozen cookies ordered through Stadium (\$172.50), and already purchased paper products on clearance this summer. Handout ideas suggested- flags, pins, bookmark, or a bracelet. Will need volunteers to assist with setup.

Book Fair (Nov 12th) – Jennifer requesting a co-chair (potentially Leah or Richelle?)

Father/Daughter and Mother/Son Coordinator Opportunity – Parent/Kid Fellowship event coordinator needed. Becky offered to ask room parents. Currently Mr. Cassidy booked for April 22nd Father Daughter dance. Patti has a DJ connection for Fun night or Mother/Son event if needed. Other ideas for Mother/Son event suggested were Kickball or a Party. Leah and Cari pursuing potential event with Fireshark gaming.

Teacher Computer Clips Request – Mrs. Wallace requested PTL purchase 30 computer lab clips for kids to use when typing reports at a total cost of \$203.70. Patti motioned, Leah 2nd, all approved.

Standing Committee Updates

Budget – Ann reviewed the budget which included a summer teacher request purchase of four total OSMO devices for 2 classrooms (\$150), and the receiving of \$2,500 in Bang for your Buck funds. It was suggested to run Bang for Buck request again as this would only have covered 100 (half) of the students.

Reminder of reimbursement policy: *Please fill out green form in PTL box attaching your receipt (or copy of receipt) to the form and either turn them into Ann directly or put them into PTL box. Once received, she will record your transaction and turn the form into Kent. He will then reimburse you. This change in procedure is to ensure she sees all reimbursement requests first for accounting purposes.*

Spirit Nights – Kerry has numerous give back events scheduled. Currently researching several more such as a potential Fall Saturday at Tads locker room, Sonic Guest Carhopping, Dunkin Donuts, Jose Peppers, Freddy's after the Christmas and Spring Band concerts, and a possible Premier Jewelry Catalog sale in the spring for Mother's Day. There is a change in how Imagine that Toys will be doing their give back- it will now be the last week of October and HCLS patrons have to put receipts in a designated jar.

The following events are scheduled for Sept & Oct:

- Thursday Sept 24th Jason's Deli (4pm-close)
- Wednesday Sept 30th Papa Murphy's 21st and Webb location (all day)
 - Will be doing monthly events! Reminder can call ahead, order online, and save pizza to cook another day.
- Tuesday October 20th Doc Greens and Peachwave (5-8pm)
- All Week 10/24-10/31 Imagine That Toys
- Wednesday 10/28 Papa Murphy's 21st and Webb location (all day)

Box Tops/ Campbell's/ Tyson give backs – Collections will be last Friday of every month and winning class gets a prize. Will discuss with volunteers potential option of awarding per student in the future. Christine will be sending out a letter before the first collection the end of September outlining program information. May collections totaled \$601.80 but check will not be received until December.

Discussed this being the last year to do Coke Rewards due to the complexity and small value received per amount of time necessary to input. Going to collect cardboard points only, and people can still setup personal accounts and donate cap points to school if they would like. Middle school students can enter codes as keyboarding warmups this year as well.

Kids requesting to use Campbell's points to order additional gym balls.

Bake Sale – Requesting more baker volunteers. Would like to do a fun "pick your own treat" bake sale at Christmas time. Everyone agreed it was a great idea.

Booster Club – Planning on selling snacks at movie night. Will be needing help at volleyball games.

Day School Representative – 219 students enrolled this year (up from 185); 73 of which are in preschool

Room Parent Coordinator – First meeting will be Friday 9/11 after pastries with parents' event. Room parents will receive a packet full of information around responsibilities, teacher birthday info, and party schedule. Becky requests any volunteer emails be sent to her at least 1 week in advance of the event with all the specific details.

Teacher birthdays/ luncheons – Sign-up sheet was distributed for dessert bakers. Brenda will send reminder communications. Requests each baker makes a 9x13 dessert (or equivalent.)

Fun Night (Feb 5th) – Will be a carnival theme! Amy looking for help with obtaining contacts for clowns, balloons, and with brainstorming ideas. Ideas discussed included: photo booth, cotton candy machine (Julie has a connection), Chili cook-off, live dessert auction, basket silent auction, group art project, old time games, something for big kids like just dance/rock band/karaoke/tug of war, have middle school girls do hair braiding or face painting. Discussed benefit of hiring Sr. Youth to work games versus asking parents to volunteer. May look at charging minimal amounts (20 tickets for \$1, potential to buy package before event, would have clear budget posted beforehand, etc.) Amy would love to have parents attend upcoming brainstorming meetings in October & November. Opportunity to open event up to church, and as a potential community outreach prior to next year's registration, etc.

Closing Prayer – Cari closed with Lord's Prayer

**Next PTL Meeting Friday October 2nd 8:20am*

PTL Exec Contact Info:

Cari Koster (Chair) - carikoster@gmail.com

Angela Morris (Co-Chair) - Angela.bondgirl@gmail.com

Ann Harms (Treasurer) - ann@mintchocolatechip.net

Christina Dunleavy (Secretary) - dunleavychristina@gmail.com