



# PTL Meeting Minutes- Friday, May 6<sup>th</sup>, 2016

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**Opening Devotion/Prayer-** Open at 8:19 a.m. with a prayer by Emily Juhnke.

**Members Attending:** Julie Seacat, Emily Juhnke, Ann Harms, Christine Tuck, Jennifer Bauserman, Christina Dunleavy, Patti Scales, Cari Koster, Brenda Drury, Sara Hayes, Angela Morris, Mrs. Boettcher, Lori Parker

**Jog-a-Thon Recap-** Reports indicate that we broke a record for most money raised this Jog-a-thon. However, some of the older students raised a concern about fundraising. Without a picture of the mural or details of the playground equipment, they had trouble raising money for the event. Mrs. Boettcher reported that pictures of the mural would be available soon. Also, members noted that we need to try to schedule Jog-a-Thon on a day that does not conflict with the girls' soccer schedule because the team was very tired for their game that night. Several suggestions were made for next year, including lengthening the amount of time people have between the event and the due date for money, streamlining the process of how to obtain tax receipts, and possibly creating a way for people to donate online. Mrs. Boettcher said she would discuss the feasibility of the later with Mrs. Wallace, adding that there may be a way for PTL to collect other fees (Bang for Your Buck, ect.) online.

**Father/Daughter Dance Recap-** An estimated 40-50 families showed up—about 75 people total. Yvette Conner generously donated cookies. Next year, may ask moms to bring cookies. Everything was great. Pictures have already been e-mailed to the attendees. There was \$161.18 leftover from the event, which will get rolled over to next year's Father/Daughter Dance.

**Kite Flying Event Recap-** Not many people came, but the people who did had a great time. Wings of the Wind was wonderful. The weather probably played a role in the lack of turnout, along with the rescheduling. About 8-10 families attended.

**Teacher Appreciation Week Recap-** Mrs. Boettcher said that the teachers have had a great week and extended her thanks. There was a suggestion to coordinate volunteer opportunities one online page instead of going class-by-class, because those parents with multiple kids in the school often get confused on who needs what and when. PTL will investigate opportunities, such as VolunteerSpot.

- Bang for Your Buck: \$179.46 was leftover from Bang for your Buck. Gave out \$10 cash to the teachers during Teacher Appreciation Week

**Pastries with Parents-** Discussion between where the funding for this event should originate. PTL confirmed that they want to fund the event in the future in order to show support to the school. Also, confirmed they will cover the expenses from this month's Pastries with Parents if the school submits the receipts.

**BOGO Book Fair Update-** Going on right now. There has not been enough volunteer sign-ups to keep the Book Fair open, so there was a suggestion to close the fair when there is not volunteer coverage. PTL will hang a sign on the door indicating that the fair was closed due to lack of volunteer participation. There was a suggestion to advertise Book Fair volunteer sign-

ups on Facebook to reach those who didn't see the sign-up sheets in the hallway. Mrs. Boettcher noted that she will be sending out a summer mailing asking every parent to sign up for one job or 2 hours of work for the 2016-2017 school year. There was also a suggestion to advertise the need for Book Fair volunteers in the bulletin to see if church members would be willing to help.

**Mrs. Dieckhoff Farewell-** PTL voted/approved farewell present.

**VBS Volunteers-** VBS desperately in need of volunteers since many traditional volunteers will be gone at LVR (both adults and older kids). Preschool is the greatest need, with no volunteers currently signed up to teach preschool. Volunteers can sign up online on the VBS registration site, or contact Jennifer Bauserman, Comrie Peppers, Peggy Drew, or Mary Wagner.

**Back to School Bash-** Will take place August 15 from 4:30-6 p.m. School supply drop-off starts at 4:30, and the games/activities start at 5 p.m. Very similar to last year—games on field, bouncy houses, and water balloon fight at end. Might try to get the barrel train for the preschoolers. Probably won't have as many field games because a lot weren't busy last year. Trying to ask all food trucks to do a give back. Pizza truck last year did \$800, another truck sold out. Hot dogs didn't do well, so may replace that. Funky Monkey was the only one that gave a give back. Voted on a \$250-300 budget for train and little people activities (i.e. bouncy houses). Train itself is \$20-30. VOTE PASSED. Also, VOTE PASSED for beginning-of-year gifts for teachers.

**New Family Orientation Night:** Takes place Aug. 11. Will promote Back-to-School Night at that event. Mrs. Boettcher is going to ask PTL to call new families and invite them to New Family Orientation Night over the summer.

**Committee Heads for 2016-2017-** PTL Chair making calls over the summer. Asked current committee heads that are stepping down to help recruit for next year and help train. Mrs. Boettcher said she'd be willing to talk to some preschool parents who she thinks are willing to help (if we need help). Some new heads that we know we need are Box Tops, Bake Sale, and Book Fair. Also, need someone to help with bulletin boards next year.

**PTL Meeting Times for 2016/2017 and Survey-** Need to switch PTL meeting times to evenings or weekends due to PTL Chair's work schedule. There was a concern that when these times have been tried in the past, board members and maybe a few teachers were the only ones that showed. The only non-morning time that seemed to work was right after pick-up. Mrs. Boettcher asked if we could have mini meeting on Friday morning in addition to the main meeting if we switched the main meeting to weeknights or weekends. PTL Exec Board handed out survey. SURVEY RESULTS: Of 11 surveys received, only 3 people indicated that moving the meetings from the mornings would not prevent them from coming to PTL meetings. 6 out of 10 people said they would definitely not or most likely not come to PTL meetings altogether if the meeting time was moved to the evenings. The most availability was on Sunday Afternoon (5), Wednesday evening (5), followed by Sunday Evening (3), Thursday evening (3), Friday evening (3), Monday evening (2), Tuesday Evening (0), and Saturday Afternoon (0).

## **STANDING COMMITTEE UPDATES**

**Budget-** Still have a few outstanding expenses in the budget, but all expenses are covered. Papa Murphy's still owes us \$500-550 from give backs, and we have a couple more give backs this

month. Will probably start off next year better than this year budget-wise. We have had a little leftover money from Bang for your Buck the last couple of years, and PTL may look to increase teacher's Christmas gifts next year because of that. Ann Harms presented a list of all the activities that PTL organized this year, and Mrs. Boettcher asked to publish it in the Eagle at some point.

- **Tithe-** VOTE APPROVED for the tithe money remaining at the end of the fiscal year (June 30) to go to Zacapa.
- **Funding Requests:** VOTES APPROVED ON THE FOLLOWING: Mrs. Thomas- \$90-\$95 for 2 resource books about notebook foldables; Kitchen Staff- \$100 for 2 radios. Scholastic offers these, so vote approved to fund them if the ones offered by Scholastic were not adequate.
- **Expense Forms-** If you have an expense, the PTL box in the teacher workroom has some green forms for you to fill out. Attach receipt, but in box. Whatever expense we have, Ann Harms needs to see it first, and then Ann gives it to Kent. That helps a lot for not confusing the budgets. Send Ann the receipt, even if you send it to Kent.

**Spirit Nights-** Total earned from give backs throughout the year is around \$4000. VOTE APPROVED to spend \$30 on cookies for Papa Murphy's since they have donated about \$2,500 to HCLS this year. Freddy's Spirit Night is coming up, along with Papa Murphy's on May 26<sup>th</sup>. Suggested that the new Spirit Night Committee Head for next year explore opportunities with BJs, Braum's, and Firehouse Subs.

**Box Tops/Campbell's/Tyson Give Backs-** Last collection was May 6th. There will be a monthly winner, as well as the top 3 annual winners. This will be the last Campbell's mailing. Tyson labels worth \$.24 each, so we need to publicize that more. Volunteers needed count and cut, and a new committee head for next year is needed.

**Bake Sale-** April bake sale wasn't as great because there were a lot of field trips that day. May's bake sale won't earn much because the ice cream has a higher overhead cost.

**Day School Representative-** Emily Juhnke will be the Day School Representative for 2016-17.

**Teacher Birthdays/Luncheons-** \$75 in gift cards worked out great. Brenda Drury thanked all the bakers. New committee head for 2016/2017 is Kim Rickman. This year, we asked 3-4 bakers to bake each month, and baker was asked to bring a 9x13 pan or equivalent (like a dozen cookies).

**Closing Prayer-** Emily Juhnke closed in prayer at 9:40 a.m.

***\*\*Next PTL meeting will take place in September 2016. Time/Date TBA based on today's discussion. Thank you!\*\****

## **PTL EXECUTIVE BOARD CONTACT INFORMATION:**

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