"Behold, children are a heritage from the Lord"
Psalm 127:3

We feel it is a privilege to care for your children. We wish to work with you in a Christian manner providing the best atmosphere for your children.
It is our prayer that if you have any concerns, please feel free to approach us at any time.

LK Director
Miss Rebekah Heck

LK@hcwichita.net

For Emergencies or to notify Latchkey staff of any pick-up delays.
7 a.m. - 7:50 a.m.
3:25 p.m. - 6:00 p.m.
Phone: 316-684-4431 Ext 201

LATCHKEY CHARGES:
Anyone arriving at school earlier than 7:50 a.m. must go to Latchkey, which begins at 7:00 a.m.
Morning Latchkey cost is $5 regardless of check-in time (before 7:50 a.m.)

In the afternoon, charges accrue for every quarter hour that their child attends. There will be a grace period for those picked up from 3:30-3:45 p.m. Any student not picked up by 3:45 p.m. checks into Latchkey.
Note that Latchkey charges for the time of 3:30-3:45 p.m. if the student signs-in at 3:30 p.m. and stays past 3:45 p.m.

If an authorized person does not pick up your child(ren), the maximum time of 2.5 hours per child is charged.

Sign-Outs after 6 p.m. is charged $1/minute.

There is no Latchkey during school holidays, early release, or inclement weather days.

H C L S Latchkey

"As a shepherd looks after his scattered flock when he is with them, so will I look after my sheep."
Ezekiel 34:12

Hours of Operation

Monday – Friday
7:00 A.M.–8:00 A.M.
3:30 P.M.–6:00 P.M.

Activities Include:

Daily Snacks

Outdoor Recess
Every day, weather permitting

Open Gym
When available

Homework Time
Supervisors assist when needed

Indoor Games
Board games i.e. chess, Sorry, Life, dolls, cars, Legos, Kinex, and more

Movies
Christian movies and G/PG similar-rated

Cost:

- *All fees are prepaid*
- *$15 Registration Fee/family*
- *Appropriate **prepayment of first month's fees**, applied to family account*

(note: prepayment for expected use of less 5 hours per month is $35)

	Monthly Prepayment Table Expected Avg Monthly Use (including mornings)		
# of Children	**<1hr/day**	**2 hrs/day**	**3 hrs/day**
1	$100.00	$200.00	$300.00
2	$200.00	$400.00	$600.00
3	$300.00	$600.00	$900.00

$5/ Hr./ Student
Notifications will be sent when prepaid balance falls below $10 or a negative balance is on the account.

$6/Hr. Non-registered LK Students
Children who attend LK and are not registered will be billed the standard fee of $5 /hr. for the first **two** visits. On the third visit the $15 registration fee is automatically assessed plus the non-registered fee of $6/hr. until paperwork is completed and turned in to the office.

Discipline:

Please note all school rules apply during LK hours. When infractions of the rules occur, the staff will deal with the matter by: speaking with the child, applying appropriate consequences, or 5 -15 minute time-outs. If this does not change the behavior of a student, the Latchkey Director will contact the student's parents.

HOLY CROSS LATCHKEY RESERVES THE RIGHT TO TERMINATE SERVICES FOR THE REMAINDER OF THE SCHOOL YEAR BASED ON BEHAVIOR OR FINANCIAL DELINQUENCY.

Updated 2025